

# Minutes of Tempsford Parish Annual General Council Meeting held on Tuesday 20<sup>th</sup> May 2008 at 7:30pm in the Stuart Memorial Hall

		Notes	
Present:	Mr A Besant	Chairman	
	Mr J Donnelly	Vice Chairman	
	Mr S Cooney	Councillor	
	Mr C Bettles	Councillor	
	Mrs D Clark	Councillor	
	Miss L Infield	Councillor	
	Mr I Gosling	Councillor	
	Mrs J Ward	Clerk	
	Mrs P Turner	District Councillor	Unable to attend
	Mrs J Davison	District Councillor	
	Mr J Scott	County Councillor	
	Ross Paterson	Beat Bobby	
	2 Members of the Public		

## ACTION

- 1     The meeting was opened the meeting at 19:30.  
**Appointment of Chairman**  
 Cllr. A Besant stated that he was willing to continue as chairman. This action was agreed by all.
- 2     **Appointment of Vice Chairman**  
 Cllr. J Donnelly stated that he was willing to continue as vice chairman. This action was agreed by all.
- 3     **Declaration of Acceptance of Office**  
 The Chairman and Vice Chairman read and signed the declaration of acceptance of office.
- 4     **Apologies for Absence**  
 Apologies for absence were received from Cllr. T Turner
- 5     **Declarations of Interest**  
 Cllr I Gosling declared an interest in item 10 Tempsford Charities.
- 6     **Appointment of the Planning Committee**  
 It was agreed by all that the present situation be continued. All members of the council to received planning information. Planning meetings to be set up when and if required.
- 7     **Approval of Minutes**  
 The minutes of the Ordinary Meeting of the 26<sup>th</sup> March 2008 were approved as a true record and signed by the Chairman.
- Public Session**  
 Cllr. A Besant read a letter that he had sent to Mr Martin and then Mr Martin's response letter. Discussion took place regarding the items raised in the letter:  
**Overgrown Pathway in Station Road**, it was resolved that this would cost too much to put back and to keep it as a regularly cut grassed pathway and to get the gullies cleared.  
**Speed Reduction** – see agenda item 9.
- 8     **Reports**  
 8.1 **Clerk's Report** including Action Points from the last Minutes  
**Action Points**
- Sewerage Pumps – Anglian Water had now completed the work and the pump is

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<p>functioning.</p> <ul style="list-style-type: none"> <li>• Play Area: The clerk had sent a letter of acceptance to Gilks Fencing to complete work to play area and a declined letter to Huntree Fencing. Cllr A Besant agreed to check the gateposts had been finished correctly before paying the invoice. An inspection will be completed by RoSPA some time in May.</li> <li>• Parish Action Plans: The clerk reported that the funding application had been completed and £1,567.50 has been paid into the current account.</li> <li>• Grass Cutting: The clerk had queried the hedge cutting costs with A R Worboys and read the response email giving the reasons. The clerk was asked to contact A R Worboys to remind them to clear trimmings.</li> <li>• Speed Limit review: The clerk had queried when the work of data collection would start and read the response from Neil O'Leary (Beds Highway) stating that they would collect the data as close as practicable to the review taking place and they will liaise with the Parish Council regarding any issues.</li> </ul>	<p>AB</p> <p>Clerk</p>
<p><b><u>Other Matters</u></b></p> <ul style="list-style-type: none"> <li>• The Confident Communities Fund application had been successful and Beds CC will liaise with the council when the work will start.</li> <li>• The clerks had obtained a new bank form for Tempsford 2000 account for completion by Cllr. S Cooney and Cllr. A Besant.</li> <li>• Cllr. L Infield is working to get the Council Insurance updated to increase the fidelity guarantee to £30,000 and to cover other items that are not presently covered.</li> <li>• The next Councillor Liaison Meeting is on Monday 9<sup>th</sup> June. Cllr L Infield to attend.</li> <li>• The clerk reported the new NJC car mileage allowances for 2008/09 as 58.7p per mile from 55.8p.</li> <li>• Item emailed to Cllrs:               <ul style="list-style-type: none"> <li>○ Countywide Assembly Partnership on 15<sup>th</sup> May</li> <li>○ Supplementary Waste Sites Consultation</li> <li>○ Supplementary Mineral Sites Consultation</li> </ul> </li> </ul>	
<p><b>8.2 Police Report - PC Ross Paterson</b></p> <ul style="list-style-type: none"> <li>• Copies of the crime report from January to April were handed round and PC Paterson enlarged on the report.</li> <li>• The police are planning a set up a meeting in the village where items can be marked. PC Paterson to advise us of the date and send an email for an article to be included in the Tempsford Times.</li> <li>• The Police Mobile is up and running again – the next visit is on 17<sup>th</sup> June at 17:15 in Station Road.</li> <li>• PCSO Sally Good is liaising with Cllr. D Clark to set up a neighbourhood watch scheme.</li> <li>• The speed gun is not working – awaiting recalibration.</li> <li>• Cllr S Cooney asked about the problem dog at The Mill. PC Paterson to check out a dog warden visit.</li> <li>• PC Paterson agreed to email the previous speed data results for Tempsford.</li> </ul>	<p>RP</p> <p>RP</p> <p>RP</p>
<p><b>8.3 County Councillor - Mr John Scott</b></p> <ul style="list-style-type: none"> <li>• Nirah - a further £400k advance has been made by Beds CC. Cllr. J Scott also spoke about the plans for job and housing growth as well as an eco town near Marston.</li> <li>• Work is also progressing towards the new unitary authority.</li> </ul>	

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8.4	<p>District Councillor – Mrs Jo Davison</p> <ul style="list-style-type: none"> <li>• There will be two councillors representing the ward on the new Central Bedfordshire Authority.</li> <li>• Over 10,000 responses have been received in the consultation of possible development sites in Mid Beds. Decision will be released via Mid Beds website in June.</li> <li>• Local Development Framework proposals for Traveller and Gypsy sites will be released this month.</li> <li>• Kitchen waste collection in Tempsford will start in June.</li> <li>• Cllr. J Davison is liaising with Anglian Water regarding the leak in Church Street.</li> </ul>	
8.5	<p><b>Highways</b></p> <ul style="list-style-type: none"> <li>• Cllr A Besant had completed a form from Highways requesting how we wish to be informed of highways activities taking place in the parish.</li> <li>• The willows growing in the ditch at the link road junction are now becoming a hazard. Cllr. J Donnelly suggested that as nothing to date had been done each councillor should report the hazard to highways separately.</li> <li>• The drain outside the churchyard is not functioning.</li> <li>• The trees at the bottom of the ski run in Church Street need pruning back. the clerk was requested to report the above two items.</li> </ul>	All  Clerk
8.6	<p><b>Parish Action Plan</b> Cllr. D Clark reported that nothing had happened and he would arrange the next meeting in the near future.</p>	DC
9	<p><b>Parish Partnership Scheme 2008/09</b> Speed reduction devices were the topic of lengthy discussion that took place to reach a decision on what to spend the £6,000 allocated to Tempsford. Cllr. L Infield stated that she was against choosing to spend the money on speed reduction for a dead end street and abstained from voting. The chairman asked for a show of hands as follows: Should Church End be the location? 6 yes votes Should more than one method be used? 6 yes votes Cllr C Bettles proposed the use of a highway gate and a vehicle activated road sign this was seconded by Cllr. D Clark. A show of hands revealed 5 yes votes. The clerk was requested to notify Keith Stallen of Amey of the council's decisions.</p>	Clerk
10	<p><b>Appointment of two Trustees to Tempsford Charities</b> Declaration of Interest - Cllr I Gosling left the room. After discussion the chairman proposed that Eileen Gosling and Sue Wooldridge be re-appointed, this was seconded by Cllr. C Bettles and agreed by all. The clerk was requested to notify to all parties. Cllr. I Gosling returned to the meeting.</p>	Clerk
11	<p><b>Cemetery</b> The clerk reported the following</p>	
11.1	<p><b>Churchyard Maintenance</b> The clerk read a letter from Mr Myers regarding overgrown trees in the churchyard hanging over his garden and outbuildings. The clerk stated that Andy Clark the tutor from Shuttleworth College had left that position and Tom Bowen had taken his place and would like to set up a site meeting. The clerk was asked to liaise with Tom Bowen and Cllr S Cooney to arrange a site meeting. Suggested a Wednesday late afternoon/early evening.</p>	Clerk

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**ACTION**

11.2 **Memorial Applications**

Name	Plot Number
Mr J Searle	13B
Mrs J Abbott	1B

11.3 **Interments**

Name	Plot Number
Ernest Ingram	21B
Lillian Bettles	23B

11.4 **Plot Purchases**

Name	Plot Number
Mrs B Ingram	22B
Mr & Mrs J Bettles	24B

12 **Finance**

12.1 **End of Year Statement 2007/08**

The end of year statement had been handed out with the agenda. The clerk outlined the information. The statement was agreed by all and signed by the chairman.

The clerk has made a VAT claim of £2,238.51.

12.2 **Current Financial Statement**

The clerk reported invoices for payments, income received and stated the account balances as at 20/05/2008 as follows:

Current Account Statement 30/04/08	£15,602.80
Savings Account	£15,060.02
Tempsford 2000 Account	£956.60
<b>Accumulative Total</b>	£31,619.42

**Payments**

Payee/From	Detail	Total
Public Works Loan Board	Loan Repayment	£594.06
A R Worboys Ltd	Grass Cutting	£605.13
BATPC	Affiliation Fees	£95.00
Mrs J Ward	Wages & Expenses	£385.41
MBDC	Non Domestic Rates	£84.73
*Allianz Insurance	Insurance renewal	£686.37
Gilks Fencing Ltd	Work in Play Area	£296.41
E-On Energy	Street Lights Electricity	£109.47
Mr J Donnelly	Hosting of Website	£30.54
		£2,887.12

**\* It was agreed to hold payment to Allianz pending updated quote.**

**Income**

Payee/From	Detail	Total
G & H Seamer	Burial of Ernest Ingram	£320.00
MBDC	Precept Payment	£11,500.00
BRCC	Parish Action Plan Grant	£1,567.50
I R Quince	Memorial for Victor Jack Hall	£10.00
G & H Seamer	Burial of Lillian Bettles	£320.00
Mrs J Abbott	Memorial for Ron Abbott	£40.00
Lloyds TSB	Interest from Savings A/c 07423791	£35.56
		£13,793.06

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### ACTION

### 13 Planning

- 13.1 Planning documents received and noted:
- Supplementary Planning Document
  - Standard Planning Application Form

#### Applications

BC/CM/2006/13	Black Cat Roundabout	Sand & Gravel Working, Mineral Processing	Approved
BC/CM/2007/11	Tempsford Airfield	Recycling and in-vessel composting facility.	Withdrawn
08/00434/FULL	Tempsford Hall	Siting of temp. office building	No objections
08/00764/FULL	Sawmill Mill Lane	Change of use & conversion of existing two storey building to residential dwelling	No objections
08/00769/FULL	146 Station Road	Demolition of existing dwelling & erection of 4 bedroom detached dwelling	Objections – comments emailed

### 14 Correspondence

- 14.1 The following items will be passed to all councillors and returned to the clerk.
- Bedford Borough – Bedford Development Framework. (info emailed to Cllrs.)
  - Standards Board – Bulletin 38
  - Mid Beds Youth Report – Poster & Copies of Report
  - Forward Plan
  - Network Magazine
  - Internal Drainage Board Review
  - Rural Housing Trust – Affordable Housing
  - BATPC – Various Info
  - Vitalise – Support Request
  - NATS – Proposed changes to airspace
  - MBDC – Calendar of Meetings
  - LCR Magazine
  - The Playing Field Magazine
  - Clerks & Councils Direct Magazine

- 15 **Next Meeting Date** is on **15<sup>th</sup> July 2008 at 19:30** in the Stuart Memorial Hall.  
Please pass any agenda items to the clerk by **4<sup>th</sup> July 2008**

The Chairman declared the meeting closed at 22:17 and thanked everyone for their attendance and contributions.

Jan Ward  
Clerk to Tempsford Parish Council  
21<sup>st</sup> May 2008

I certify these minutes to be a true record of the meeting held on 20<sup>th</sup> May 2008

Chairman                      Cllr. A G Besant                      15<sup>th</sup> July 2008