

## Minutes of Tempsford Parish Council Meeting held on Tuesday 17<sup>th</sup> March 2009 at 7:30pm in the Stuart Memorial Hall

Present:

Mr A Besant	Chairman
Mr J Donnelly	Vice Chairman
Mr S Cooney	Councillor
Mr C Bettles	Councillor
Mrs D Clerk	Councillor
Miss L Infield	Councillor
Mr I Gosling	Councillor
Mrs J Ward	Clerk
Mrs J Davison	District Councillor
Mr J Scott	County Councillor
Mr Steve Halton	Beds CC (P 3 Parishes)
1 Member of the Public	

- 1        The Chairman opened the meeting at 19:30.  
**Apologies for Absence**  
 Apologies for absence were received from Cllr. Tricia Turner
- 2        **Declarations of Interest**  
 No declarations of interest were declared.
- 3        **Approval of Minutes**  
 The minutes of the Ordinary Meeting of the 20<sup>th</sup> January 2009 and 9<sup>th</sup> February 2009 were approved as true records and signed by the Chairman.
- 4        **Public Session**  
 Caroline Maudlin introduced herself as the local candidate for the Tempsford area and will be standing for election on 4<sup>th</sup> June.
- 5        **P 3 Parishes Presentation** (People Projects and Partnerships.)  
 Steve Halton gave a short presentation to the council stating examples of type of work carried out and assured everyone that this section will be continued within the New Central Beds Authority. Cllr. Dan Clark stated that it would be beneficial to work together on the Parish Action Plan.  
 Cllr A Besant thanked Steve Halton and stated that the council will look forward to seeing him at the Annual Parish Meeting. Clerk to write and thank Steve Halton.
- 6        **Reports**
- 6.1      **Clerk's Report** including Matters Arising from the last Minutes  
 Action points from the previous minutes of 20<sup>th</sup> January 2009 and 9<sup>th</sup> February 2009 are included at this meeting.  
 The clerk mentioned 3 items of communication received which will be circulated:  
 Updating Mid Beds Cycle Route Project – Comments invited by 31<sup>st</sup> March.  
 Calor Village of the Year application form. Info with AB  
 7.5 tonne weight restriction zone information.
- 6.2      **County Councillor - Mr John Scott**  
 Cllr John Scott updated the members on the new weight restriction zone, the proposed speed restrictions through local villages. JS also stated that following refurbishments Sandy library was expected to re-open in mid April.  
 As Cllr John Scott is standing for re-election Cllr. Adrian Besant thanked JS for his support over the past years and wished him well for the future.

**ACTION**

Clerk

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### ACTION

#### 6.3 District Councillor – Mrs Jo Davison

Cllr Jo Davison updated the members on the following topics:  
Local Council Tax - Band D property 60p per week rise.  
Eco town in Marston Vale has been withdrawn by developers.  
Gypsy & Traveller pitches - 5 more sites are now required, original requirement was 22, also 2 transit pitches are required by 2011 to go through LDF. The process will have to be re-visited to gain the further sites.  
As Cllr. Jo Davison stated that she will not be standing for re-election and thanked Tempsford Parish Council for their support given especially during the past 12-18 months.  
Cllr. Adrian Besant thanked JD for her support to the Parish Council and wished her well for the future.

#### 6.4 Highways Report

A copy of the latest report from Amey was distributed with the agenda.  
Cllr. Adrian Besant reported on the following points:  
AB is waiting for a response from Paul Joice (Amey) for walk about regarding the state of the paths and roads especially down to the station. Large lorries from a Potato Packaging firm at the station are churning up the road. Cllr Jo Davison asked about an operators licence. The name is S G Hill & Sons, Station Yard - JD to look into this.  
The pot holes on the flyover are to be addressed and AB has reported the lights and bollards on flyover roundabout not working.  
Cllr Ian Gosling reported that grips cut into Station Road to help drainage had been completed.  
Highways to fill in the gaps in the curbing to the footpath opposite 140-160 Station Road. Pete Bettles has agreed to cut the grass verge - see Grass Cutting item 11.  
Dog walkers – The council has noted that one or two residents have erected notices by their houses rightly complaining about dog fouling. A reminder will appear in the next edition of Tempsford Times that dog walkers should clear up after their pets. The council agreed to designate the grass verge beyond the speed limit in Station Road as a grass footpath and a notice to this effect will be erected.

#### 6.5 Parish Action Plan

Cllr Dan Clark reported that an initial thoughts survey was sent out with the Tempsford Times and some good comments have been returned. A Planning for Real event is to take place and the Rave Bus is booked for 12<sup>th</sup> and 13<sup>th</sup> May. A new committee member has joined the team which brings it up to 4 members.

#### 6.6 Children's Play Area Equipment Update

The orders for the equipment as agreed on 09/02/09 have been placed and confirmed. A site survey form has been completed and returned to Schoolscapes Ltd prior to the installation of the Play Tower in Church Street.  
Net Costs: Wicksteed - £4,978.45 Schoolscapes £6,804.50 Total: £11,782.95. Work to start within the next week. Cllr Steve Cooney has purchased the benches and agreed to organise a working party to paint and erect benches and also to take out the middle swing as it is too close to the fence. All agreed to this and Cllr. Ian Gosling agreed to start process. It was also agreed to ask the contractors to move the earth to the base of the swings.

The clerk reported that DC and JW will attend a Play Area Inspection Training and Information Day on Saturday 21<sup>st</sup> March 2009 at Shuttleworth.

The Play Rangers will be visiting the Church Street Play Area on Wed. 8<sup>th</sup> April. They will forward a poster for the website and take care of display posters in the village.

#### 6.7 Notice Boards Update

Cllr Adrian Besant proposed that the Parish Council purchase a new notice board for use by the Stuart Memorial Hall as it has been agreed that the existing board inside the entrance will be used by the Parish Council. This was agreed by all.  
The work to move the Station Road notice board against the link fence must be carried out by Highways and they have agreed to give the council a costing for this and to include the cost of installing two bollards near by to restrict parking in front of it.

All

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## ACTION

7 **Affordable Housing Update**  
The clerk had received an update from Philip Jerred of BRCC stating that all Rural Housing Trust files have been passed to Hastoe Housing Association. At the moment they are reviewing the files to decide which, if any, they wish to progress. Philip will update us accordingly.  
A letter from Howard Cottage Housing Association had been received. The clerk was asked to respond to find out further information.

Clerk

8 **Annual Parish Meeting 21<sup>st</sup> April 2009**  
The following points were agreed:  
Steve Halton has agreed to give a presentation on P3 Parishes.  
DC to promote Parish Action Plan.  
AB agreed to invite local groups.  
AB to present a financial summary of Parish Council spending for the past year. Clerk to action.  
The clerk was asked to invite Cllr. Tricia Turner to give a Central Beds presentation.

Clerk  
Clerk

9 **Cemetery**

9.1 **Interments**

Date	Name	Plot Number
24 <sup>th</sup> February 2009	Allan John Barker	C1 Old Cemetery
25 <sup>th</sup> February 2009	John Zwetsloot	89 Old Cemetery
2 <sup>nd</sup> March 2009	Patricia Rose Edwards	B25 New Cemetery
5 <sup>th</sup> March 2009	Olive May Abraham	Re-open of Plot 92 Old Cemetery

9.2 **Deed of Grant**

Date	Name	Plot Number
13 <sup>th</sup> March 2009	Mrs Linda Barker	C1 Old Cemetery

10 **Finance**

The clerk reported that a Local Council Briefing has been received from the external auditors BDO Stoy Hayward. The deadline for the approval of the annual return is 30<sup>th</sup> June 2009.

Information regarding Clerk's pay award for 2008/09 from Louise Ashmore:

A national interim salary award of 2.45% was agreed in October 2008 pending arbitration. NALC has now advised that the outcome of the arbitration has resulted in an increase of **2.75%** based on the pay scales as at 1 April 2007 for the period 1 April 2008 – 31 March 2009. This would result in the clerk's monthly rate being increased from £179.11 to £179.63.

E.on Energy has credited £335.12 back into the bank account.

10.1 Current a/c balanced to last statement date 27/02/09

Bank Accounts	
Savings Account	£15,060.02
Tempsford 2000 Account	£1,126.60
Current Account	£9,091.68
<b>Total</b>	<b>£25,278.30</b>
4% Government Stock Holdings	£19.14

Expense				
Date	Ref. no.	Payee/From	Detail	Total
17/03/2009	63	Tempsford Methodist Church	Hall Hire	£50.00
	67	Mrs J Ward	Clerk's Wages	£364.46
	67	Mrs J Ward	Clerk's Allowances	£20.00
	67	Mrs J Ward	Clerk's Expenses	£100.87

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**ACTION**

	68	Mr Steve Cooney	Benches for Play Area	£425.00
<b>Total</b>				<b>£960.33</b>

Income				
Date	Ref. no.	Payee/From	Detail	Total
11/02/2009	62	Lloyds TSB	Interest from Savings A/c 07423791	£1.28
13/01/2009	60	Lloyds TSB	Interest from Savings A/c 07423791	£1.27
13/03/2009	64	Arnolds Funeral Service	Burial of Patricia Rose Edwards	£240.00
	65	G & H Seamer	Cremated remains of Olive May Abraham	£30.00
	66	G & H Seamer	Cremated remains of Allan John Barker	£140.00
<b>Total</b>				<b>£412.55</b>

Cllr. Adrian Besant stated that the clerk had not received a spinal point increase since she had started with the council in 2006. The council agreed to grant a spinal point increase as from April 2009. This would result in the clerk's monthly rate being increased from £179.63 to £184.27. The clerk thanked the council for agreeing this increase.

**11 Grass Cutting Contract**

The grass cutting specification regarding the pollarding of trees as agreed at the meeting on 09/02/09 has been updated. Cllr Steve Cooney had since met with Tom Bowen (Shuttleworth) who agreed to carry out all the pollarding of the trees and agreed that the Parish Council will make a contribution to Shuttleworth towards the fuel and hiring of equipment used.

Following on from a meeting between Cllr Chris Bettles and Ben Fey of Intrim Garden Service it was agreed to award Ben Fey the contract for one year. The clerk was asked to write to all tenders to advise them of the decision made and ensure that Ben Fey was aware that the Stuart Memorial Hall grass cutting invoice was passed to the Parish Council and the grass cuttings from the old part of the cemetery was cleared away.

Clerk

**12 Planning**

Plan Number	Location	Proposal	Councillors Outcome
LDF Technical Papers	Core Strategy & Development Management Policies: Submission		circulation
09/00117/FULL	5 Ivy Close Tempsford	Replacement of first floor windows with inward opening french doors with glass balustrade	No Objections
TCA/09/13	Tempsford Church Yard	Work to trees - conservation area	N A
09/00298/FULL	Rear of 5 Home Farm Close	Change of use from grazing to residential garden	6-1 No Objections
09/00130/FULL	57 Station Road Tempsford SG19 2AU	Erection of wooden garden house for use as home office	No Objections

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- 13      **Correspondence**  
**The following items of correspondence to be circulated to all councillors and returned to the clerk.**
1. Beds CC – Proposed 7.5 tonne weight restriction.
  2. BRCC – Updating Mid Beds Cycle Route Mapping
  3. Beds CC – Temporary Closures of Footpaths Notices
  4. Beds CC – Mobile Library and Link Services
  5. Mid Beds – Standards Board Bulletin 42
  6. Peterborough City Council – Minerals and Waste Developments.
  7. Various magazines
- 14      **Power of Well Being**  
AB gave a brief description - The Well Being Power was introduced in 2000 to increase local authorities' capability to act on behalf of their areas. It allows principal local authorities in England and Wales to do anything they consider likely to promote the economic, social and environmental well-being of their area unless explicitly prohibited elsewhere in legislation.  
Available booklets:  
Practical use of the Well Being Power  
Communities in Control government booklet. Clerk to order 7 copies.  
Control Shift returning power to local communities. Tories
- 15      **Next Meeting Dates:** The Annual Parish Meeting will take place on **21<sup>st</sup> April 2009 at 19:30** and the Annual General Meeting on **19<sup>th</sup> May 2009 at 19:30** both will be held in the Stuart Memorial Hall.  
Please pass agenda items for the AGM to the clerk by **Monday 11<sup>th</sup> May 2009.**
- 16      The Chairman declared the meeting closed at 21:40 and thanked everyone for their attendance and contributions.

**ACTION**

Clerk

Jan Ward  
Clerk to Tempsford Parish Council  
24/03/2009

I certify these minutes to be a true record of the meeting held on 17<sup>th</sup> March 2009.

Chairman

Cllr. A G Besant

19<sup>th</sup> May 2009.