

Minutes of Tempsford Parish Council Meeting held on Tuesday 4th August 2009 at 7:30pm in the Stuart Memorial Hall

Present:	Mr A Besant	Chairman
	Mr J Donnelly	Vice Chairman
	Mr S Cooney	Councillor
	Mr C Bettles	Councillor
	Mrs D Clerk	Councillor
	Miss L Infield	Councillor
	Mr I Gosling	Councillor
	Mrs J Ward	Clerk
	Mrs P Turner	Central Beds Councillor
	Mrs C Mauldin	Central Beds Councillor
No Members of the Public		

ACTION

- 1 The Chairman opened the meeting at 19:30.
Apologies for Absence
 None
- 2 **Declarations of Interest**
 AB declared an interest in item 5 regarding the Ivel Sprinter.
- 3 **Approval of Minutes**
 The minutes of the Ordinary Meeting of the 19th May 2009 were approved as a true record and signed by the Chairman.
- 4 **Public Session**
 None
- 5 **Reports**
Clerk's Report including Matters Arising from the last Minutes
 The clerk reported that she had completed and sent off the CiLCA portfolio Action points from the ordinary meeting held on 19th May 2009:
Affordable Housing: A letter of thanks has been passed to John Welch of Howard Cottage for his presentation.
 Philip Jerred of BRCC will progress the Housing Needs Survey in time for the forms to be distributed with the September edition of Tempsford Times. A copy of the form has been sent to JD for website.
 SC reported that he had spoken to the local estate family regarding the release of land for affordable housing and he said that they are interested and would like to be involved. Clerk to liaise with Philip Jerred (BRCC) and Nickie Brocklesby the contact for the estate.
Cemetery Bin Collection: The problem with the bin collection should now be resolved.
Notice Board: Amey will progress the work to move the parish notice board. Clerk to request Amey contact AB before doing starting the work.
Central Bedfordshire - Emergency Rest Centre Provision: Central Bedfordshire Council is currently reviewing the information we hold regarding local facilities that could be utilised as Rest Centres, as part of the Emergency Plan. Clerk to liaise with the trustees of the Stuart Memorial Hall, the Methodist church and Kiers Group.
The next Town & Parish Council Conference is Wednesday 4th November 2009 at Chicksands. **Copy of previous meeting** reports can be found at <http://www.centralbedfordshire.gov.uk/council-and-democracy/councillors/parish/default.aspx>
 See agenda items for other actions points.

Clerk

Clerk

Clerk

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- 6 **Central Beds Reports**
 Cllr. Tricia Turner reported on the training processes for new councillors, the appointment of the new chief executive and education system. Food waste bags to have a replacement tag.
 Cllr. Caroline Maudlin reported on the Local Development framework process and the current stage of the proposed Gypsy and Traveller sites. Discussions followed.
 A consultation document regarding changes in boundaries and links was referred to.

- 7 **Planning**
 The clerk reported that there will be a CPRE - Planning Training Day 28th September at the Rufus Centre.
 Current planning applications:

Plan Number	Location	Proposal	Outcome
CB/09/01179/TPO	57 Station Road	Tree maintenance	No Objections
CB/09/05500/FULL	106 Station Road	Single storey rear extension	No Objections
CB/09/05358/FULL	7 Ivy Close Tempsford	Single storey front extension plus alterations to garage	No Objections
CB/09/00764/FULL	Sawmill Mill Lane	Permission granted	

- 8 **Highways**
Parish Partnership Fund Scheme: Tempsford has been allocated £6k to spend. Keith Stallan has been informed of the council's decision (adoption of the five remaining street lights). KS is waiting on confirmation of costs. Clerk to enquire if the light in Bakers Lane that has been upgraded can be adopted and to chase the costs from KS of upgrading lights.
Street Lighting Maintenance: To discuss and resolved contract. Resolved not to renew if we can get the remaining lights upgraded and adopted.
 CB: reported that grass cuttings are being dumped under trees Mill Lane/Church End. AB agreed to put a report in Tempsford Times.

Clerk
AB

- 9 **Parish Action Plan**
 DC reported that a community walk had taken place on 4th July with some members of the local community and Steve Halton of 3P, learning about wildlife and local history along the way. The walk was not finished but is intended to complete it in the autumn. JD asked for pictures for the website. The Action Group is moving towards the big questionnaire and Rave bus was a big success. Views and ideas have to be collated. Planning is underway for the next meeting. Cllr. S Cooney praised the work that Dan has undertaken for the community.

- 10 **Children's Play Area**
 SC reported on the RoSPA report:
 Clerk to request the key from A R Worboys for padlock to the large gate to Station Road play area.
Church End: Multi play unit medium risk!! Clerk to write to Schoolscape
Old swings. Recommend removal. AB proposed removal. SC suggested renovation. Resolved: JD and SC to dig down to investigate how deep the concrete base is. If it is possible move the swings then JD and SC to approach Angus Lammie to complete the work. Agreed to meet Thursday 6th August at 19:30
 Embankment slide needs re setting. Agreed to look at this on Thursday.
Section 106: The clerk has completed a Release of Section 106 Funds form from Central Beds to claim the £6,696 that is available towards the play equipment.
 A further £2,988 is available for sports facilities. The clerk has been informed that this can

Clerk
Clerk
JD SC

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only be released against sports equipment.

Resolved: Clerk to write to Lisa White regarding changing the 106 agreement to meet the parish's needs.

Clerk

Deep water signs at Gannock Castle: Martin Oake is aware of the request and agrees the signs are needed. It is due to a delay in the budgets for Central Bedfordshire being confirmed that no action has taken place. They are clearing the backlog of requests now. I have asked when the signs might be erected – no response. Resolved: Clerk to chase up with the note that this was mentioned in the RoSPA report.

Clerk

Tigers football club use of Church End: A conditions of hire form has been created to cover this use. Resolved: SC agreed to chase up the signing of the form.

SC

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Cemetery/Churchyard Matters

Interment of Edward Stocker on 27th July 2009 - Plot 30B

Purchase of Plot 31B by Mrs J Stocker.

Memorial application for Allan Barker – approved on 3rd June 2009.

A report has been received that some flowers were removed from a grave a day or two after placing them in the cemetery. No other reports of this nature had been received.

LI reported that some graves are being planted up and ornaments placed on them. CB stated that the graves should be left for at least two years to allow for grieving. This was agreed.

A Faculty has been received from St Albans Diocese for the work in the churchyard to take place. The work should be completed within 12 months from 23rd June 2009. Clerk to remind Tom Bowen to complete the work starting in late September.

Clerk

Churchyard grass cutting: AB reported that Ben Fey had attended to the grass cutting and weed spraying prior to the wedding taking place on 15th August.

LI stated that there were some untidy plots in the cemetery. LI agreed to check this out and report back to the next meeting.

LI

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Finance

To discuss levels of insurance for item 2 on the insurance schedule.

Street Furniture:

5 x 7ft. seats in the Millennium Garden £3,585.46

2 x 4ft. seats in the Millennium Garden £717.07

It was agreed to keep the two items above insured for the current amount.

Clerk to add 3 x 4ft new benches and check on insurance reinstatement or indemnity basis. How many years new for old?

Clerk

An email thanking the council for the donation of £500 towards replacing one of the Ivel Sprinter buses has been received.

The council resolved not to give a donation to Victim Support.

Expense				
Date	Ref.	Payee/From	Detail	Total
04/06/2009	18	In Trim Gardens	Grass Cutting - April	£324.88
13/07/2009	20	Amey	Work to notice board	£406.65
	21	East Beds Community Bus	Section 137 Donation	£500.00
	32	E.on Energy	Street Light Electricity	£69.66
04/08/2009	26	Stella Harding	Internal Audit	£60.00
	27	Allianz Insurance	Insurance Fees	£184.98
	28	BRCC	Hire of Rave Bus	£103.50
	29	Playsafety Ltd	Play Area Inspections	£144.90
	30	Blunham Parish Council	Hire of Blunham V Hall (joint venture)	£12.50
	31	Stuart Memorial Hall	Hire of Hall	£88.00
	33	In Trim Gardens	Grass Cutting - June & July	£649.76
	36	Mrs J Ward	Clerk's wages	£368.54

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			Clerk's allowances & expenses	£104.21
	36	Tesco	Tesco - Laminator & Pouches	£24.44
	37	Steve Cooney (Travis Perkins)	Sundry items	£65.78
Total				£3,107.80

Income				
Date	Ref.	Payee/From	Detail	Total
03/06/2009	17	I R Quince	Memorial for Alan Barker. Plot 25	£20.00
12/06/2009	19	Stuart Memorial Hall	Grass Cutting	£70.00
17/07/2009	22	I R Quince	Memorial for Ernest Ingram. Plot B21	£40.00
27/07/2009	23	G & H Seamer	Interment of Edward John Stocker & purchase of 1 plot	£320.00
19/06/2009	24	Central Beds	S 106 Contribution	£6,696.00
01/07/2009	25	HM Revenue & Customs	VAT Repayment	£2,744.35
12/05/2009	34	Lloyds Bank	Interest from a/c 07423791	£0.70
11/06/2009	35	Lloyds Bank	Interest from a/c 07423791	£0.64
Total				£9,891.69

Bank Balance

Bank Accounts as at 19th May 2009			
	4% Government Stock	£19.14	
Current Account Balance Date 30th April 2009	£20,592.13		
	Savings Account	£15,060.02	
	Tempsford 2000 Account	£1,126.60	£36,797.89
	Plus Receipts as above	£9,891.69	£46,689.58
	Minus Payments as above	£3,107.80	£43,581.78
	Minus Outstanding Cheques	£16,035.06	
	Balance		£27,546.72
Bank Accounts as at 4th August 2009			
	4% Government Stock	£19.14	
Current Account Balance Date 30th June 2009	£11,019.53		
	Savings Account	£15,060.02	
	Tempsford 2000 Account	£1,126.60	
	Minus Unpresented Cheques	£321.43	
	Balance		£27,546.72

Parish Action Plan (Ring Fenced Current Ac.)	Income	Expense	Balance
26th March 2008 Initial Meeting Costs		£30.60	-£30.60
April 2008 Grant Received	£1,567.50		£1,536.90
18th March 2009 Methodist Hall Hire Costs		£20.00	£1,516.90
4th August 2009 Hire of Rave Bus		£90.00	£1,426.90
4th August Hire of Hall for 18 th April 2009		£36.00	£1,390.90

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- 13 **Correspondence**
Items to be passed to all councillors and returned to the clerk.
BEaR Project – Central Beds
New Chief Exec for Central Beds
Bulletin 43 & 44 – Standards Board
Beds & Luton Casualty Reduction Partnership
War Memorials Trust
Looking back at Mid Beds 1974-2009
Highways information from Carillion
Contact information – Beds Police
Review of Electoral Arrangements – Central Beds
Core Strategy & Development... information
Report of a meeting of the Central Bedfordshire Local Strategic Partnership Board held at
Priory House on 30th June 2009 by Cllr Jim Gledhill, the parish representative on the
Board.
Various magazines
- 14 **Next Meeting Date** is on **15th September at 19:30** in the Stuart Memorial Hall.
Please pass any agenda items to the clerk by **8th September 2009**.
- 15 **The Chairman** reported that the clerk is moving away from the area and this will create a
vacancy. He stated that she will be missed and thanked her for all the hard work that she
has done. The clerk thanked everyone and said how much she enjoys working for
Tempsford Parish Council. Clerk to advertise vacancy.
The Chairman declared the meeting closed at 21:26 and thanked everyone for
their attendance and contributions.

Clerk

Jan Ward
Clerk to Tempsford Parish Council
7th August 2009.

I certify these minutes to be a true record of the meeting held on 4th August 2009

Chairman

Cllr. A G Besant

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