

Minutes of Tempsford Parish Council Meeting held on Tuesday 15th September 2009 at 7:30pm in the Stuart Memorial Hall

Present:	Mr A Besant	Chairman
	Mr J Donnelly	Vice Chairman
	Mr S Cooney	Councillor
	Mr C Bettles	Councillor
	Miss L Infield	Councillor
	Mr I Gosling	Councillor
	Mrs J Ward	Clerk
	Mrs P Turner	Central Beds Councillor
	Mrs C Mauldin	Central Beds Councillor
	No Members of the Public	

ACTION

- The Chairman opened the meeting at 19:30.
- 1 **Apologies for Absence**
Apologies received from Cllr Dan Clark.
 - 2 **Declarations of Interest**
None
 - 3 **Approval of Minutes**
The minutes of the Ordinary Meeting of the 4th August 2009 were approved as a true record and signed by the Chairman.
 - 4 **Public Session**
AB had received two phone calls:
A resident complained about the aerobatics that take place over the area.
Signs have been set up on highway land advertising an estate house to let. Cllr Tricia Turner agreed to look into this.
- Reports**
- 5 **Clerk's Report** including Matters Arising from the last minutes that are not being raised elsewhere.
Affordable Housing: Nicky Brocklesby (Estate) has been contacted regarding the estate family's interest along with Philip Jerred (BRCC) John Welch (Howard Cottage) All parties to be kept up to date with all developments. The Housing Needs Survey has been delivered with the Tempsford Times.
Emergency Rest Centre Provisions: The information has been passed to Kier Group, Stuart Memorial Hall and the Methodist Church for completing and returning.
The East of England Regional Assembly (EERA) is holding the first stage of public consultation on its review of the East of England Plan between 2nd September and 24th November 2009. See correspondence for further information.
Town & Parish Council Conference – Wednesday 4th November 2009. Booking forms to follow.
Link: <http://www.centralbedfordshire.gov.uk/council-and-democracy/councillors/parish/default.aspx>
Local Democracy Week 12th to 16th October 2009 – Invitation to councillors to take part. See correspondence list for further information.
BRCC Annual General Meeting Wednesday 7th October 2009. See correspondence list for further information.
 - 6 **Central Beds Reports**
Cllr. Tricia Turner reported on the following topics: Central Beds budget, staffing, the likely cuts in some bus services, a review of public transport, the Nirah project and the waste from a neighbouring county ending up in Bedfordshire will be decided by the department of energy and climate change. The BeAR project is ongoing and working towards getting all three unitary authorities on board.
Cllrs Caroline Maudlin reported on the 5 year highways plan - any changes to be reported by 30th September.
Design guide for central Bedfordshire to be launch in October. Cllr Maudlin also updated the council on the current stage of the gypsy and traveller sites.

PT

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| 7 | Planning
No planning applications received
Central Beds Local Development Framework and Development Plan Document – consultation. See correspondence for further information. | |
| 8 | Highways
A1 resurfacing work expected to take 15 weeks from 4 th September.
Notice Board: The work to Station Road notice board has been completed.
Parish Partnership Fund: Keith Stallan has responded to costing and adoption of upgrading the light in Bakers Lane – he will communicate when he has more information. Clerk to chase up.
Highways 5 Year Programme information received from Cllr Caroline Maudlin. See correspondence for further information. Discussions took place and it was agreed that Church Street service road is in poor state needs to be prioritised. AB to action.
Faulty street lights at the flyover have been reported. Ref No: 104821
The out of action bollard on the flyover has been reported: Ref No: 104822. At the time of the meeting these faults had been corrected.
Blunham Lane street signs: the clerk had received an email from Susan Price (Building Control Clerk) about the location of Blunham Lane. Following discussions it was agreed to request a street sign for Blunham Lane. Clerk to action.
The willow trees in the link road are growing up again. It was resolved to contact highways to cut them down. Clerk to action
Grass cuttings being dumped on highways land. It was resolved to put an item in Tempsford Times requesting that grass cuttings are disposed of using the recycling facilities. IG agreed to speak to Clive Knott about the grass cuttings from the play area being put on his field. | Clerk

AB

Clerk
Clerk
IG |
| 9 | Parish Action Plan
DC's report:
All of the comments and suggestions received at the two Planning for Real events and two R.A.V.E bus events have been fully typed up and shared amongst the steering committee. The Steering Group's next meeting is on the 23rd September and we are beginning the work to compile the all encompassing questionnaire which will hopefully be distributed to households in October. I am in discussion with the Erroll estate regarding continuing the Parish Plan/P3 parish walk across the airfield and hopefully gaining access to the barn. This has been complicated by the reported sealing off of the barn due to 'structural' reasons. I have asked the Erroll estate for clarification of the reasons for the sealing up as I am worried about the state of this nationally important historical building.
AB thanked DC for his hard work. | |
| 10 | Children's Play Area
A R Worboys have returned the Station Road key which has been passed to AB.
Deep Water Signs: A response from Martin Oake had been received stating that when certain issues have been resolved he will be in touch. Clerk to chase up.
Section 106 Spend: The clerk had written to Lisa White to request the release of funding towards play equipment. This is to be considered and Lisa will communicate the outcome. Clerk to chase up.
RoSPA Report: Home Front has resolved the issues regarding the multi play equipment in Church Street.
Schoolscapes response regarding the surfacing area for the multi play equipment failing RoSPA report stated that the inspector has not identified the right medium for the safety surface he has described it as wooden bark and it is in fact rubber bark. A test certificate for the material was received. Resolved: Clerk and AB to compose a letter to RoSPA
SC reported on the work completed so far to move the swings in Church Street JD and SC to meet with Angus Lammie.
SC stated that Mid Beds Tigers football club have not been in touch regarding returning the signed contract. It was assumed that they do not now want to use the facility. | Clerk
Clerk

Clerk AB
JD SC |

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11 Cemetery/Churchyard Matters

Churchyard Maintenance:

A response has been received from Tom Bowen (Shuttleworth) regarding the continuation of the work in the churchyard. Work to start work in early October.

LI and CB had cleared away the laurel clippings which were cut earlier in the year.

A letter has been received from Mr Myers 15a Church Street regarding pruning back the yew tree that overhangs his garden. An acknowledgement and update letter was returned explaining the ongoing work to be completed by Shuttleworth.

An online form from Central Beds Emergency Planning has been completed regarding available of cemetery plots.

Cemetery Hedge: At the recent village show a cup was awarded to the Parish Council for best the kept hedge. Clerk to thank Ben Fey (In trim Garden Services).

The Royal British Legion poppy wreath purchase was agreed as Type C and agreed an amount of £25. It was also agreed to fix the wreaths with wire to stop them blowing away.

SC mentioned the donation from resident of £1500 to the church which had not been used and now wishes to put a memorial in the village in memory of her son. The resident will contact the clerk.

Clerk

Clerk

12 Finance

BDO Stoy Hayward has completed the external audit for Tempsford PC with no matters or issues to report. A notice of conclusion of audit was displayed on the notice board from 20/08/09 to 03/09/09. The fee for the external audit is £155.25.

The council approved and accepted the Annual Return for 2008-09.

Insurance: Three x 4ft seats have been added to the schedule at no extra premium. The annual premium, which is due 1st June 2010, is now £954.29.

New Stuart Memorial Hall hire charges for Parish Council meetings from the 1st October 2009 will be £12 per session and £14 when the heating is on.

CPRE subscription and membership. It was agreed to continued membership and pay £29 subscription fee.

Current Financial Statement

Expenses			
Ref.	Payee/From	Detail	Total
41	BDO Stoy Hayward	External Audit	£155.25
42	Kay Quinn	PAP Function Costs	£65.88
43	In Trim Gardens	Grass Cutting - August & September	£649.76
45	Mrs J Ward	Clerk's wages	£368.54
		Clerk's allowances & expenses	£28.81
46	CPRE	Membership Subscriptions	£29.00
Grand Total			£1,297.24

Income			
Ref.	Payee/From	Detail	Total
39	HM Treasury	4% Consolidated Stock	£0.30
40	Stuart Memorial Hall	Grass Cutting	£70.00
44	Lloyds Bank	Interest from a/c 07423791	£0.66
Grand Total			£70.96

Reconciliation of balances at 15th September 2009			
Balances per bank statements			
4% Government Stock		£19.14	
Current Account 28th August 2009		£11,500.54	
Savings Account 7th August 2009		£15,060.02	
Tempsford 2000 Account 18th March 2009		£1,126.60	£27,706.30
Less: Un presented cheques			
		000607	£52.00

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	000607	£36.00	
	000611	£155.25	
	000612	£65.88	
	000613	£649.76	
	000614	£397.35	
	000615	£29.00	
	Total	£1385.24	£26,321.06
Add: Deposits not yet credited on bank statement			
	Total	£0.00	£26,321.06
Balance per spreadsheet (1p difference is due to rounding up)			£26,321.07

Parish Action Plan (Ring Fenced Current Ac.)	Income	Expense	Balance
26th March 2008 Initial Meeting Costs		£30.60	-£30.60
April 2008 Grant Received	£1,567.50		£1,536.90
18th March 2009 Methodist Hall Hire Costs		£20.00	£1,516.90
4th August 2009 Hire of Rave Bus		£90.00	£1,426.90
4th August 2009 Hire of SM Hall 18th April 2009		£36.00	£1,390.90
15th September 2009 K. Quinn expenses		£65.88	£1,325.02

13 Correspondence

Items to be passed to all councillors and returned to the clerk.

- CPRE Fieldwork newsletter (emailed to Cllrs)
- East of England Plan (emailed to Cllrs)
- Street Youth Opportunities (emailed to Cllrs)
- Powers for Parishes and Town Councils (emailed to Cllrs)
- Greener Communities Programme
- Standards Board Bulletin 45
- The Gambling Act – Statement of Principles
- Local Democracy Week
- Highways 5 Year Programme
- Local Development Framework
- Chief Executive Update (emailed to Cllrs)
- BRCC Annual General Meeting
- Various Magazines

14 Next Meeting Date is on **17th November at 19:30** in the Stuart Memorial Hall.

Please pass any agenda items to the clerk by **10th November 2009**.

15 The Chairman reported that there had been four applications received for the clerk's position and

interviews will be carried out on 24th September at the Methodist Church Hall by AB, JD and LI.

Clerk to action.

The chairman thanked the clerk and passed on the council's good wishes for the future.

The Chairman declared the meeting closed at 21:22 and thanked everyone for their attendance and contributions.

Clerk

Jan Ward Clerk to Tempsford Parish Council 17th September 2009.

I certify these minutes to be a true record of the meeting held on 15th September 2009

Chairman

Cllr. A G Besant

15th September 2009

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