

Minutes of Tempsford Parish Council Meeting held on Tuesday 18th May 2010 at 7:30pm in the Stuart Memorial Hall

Present:	Mr A Besant	Chairman
	Mr J Donnelly	Vice Chairman
	Mr C Bettles	Councillor
	Miss L Infield	Councillor
	Mr D Clark	Councillor
	Mr I Gosling	Councillor
	Mrs Tricia Turner	Central Beds Councillor
	Miss A Baldwin	Clerk

ACTION

The Chairman opened the meeting which immediately followed the Annual Parish Meeting and then handed over to the Vice Chairman.

1 Appointment of Chairman

Cllr. Chris Bettles proposed that Cllr. Adrian Besant stand for the next year. Cllr. Jim Donnelly seconded the proposal. This was agreed by everyone and Cllr. Adrian Besant accepted. The clerk handed the meeting over to the chairman.

2 Appointment of Vice Chairman

Cllr. Dan Clark proposed that Cllr. Jim Donnelly stand for the next year. Cllr. Lizzie Infield seconded the proposal. This was agreed by everyone and Cllr. Jim Donnelly accepted.

3 Receipt of Declaration of Office

Cllrs. Adrian Besant & Jim Donnelly signed the acceptance for office of Chairman for 2010/11.

4 Apologies for Absence

Apologies received from Cllr. Steve Cooney & Cllr. C Maudlin

5 Declarations of Interest

Cllr A Besant and Cllr. Miss Infield declared an interest in item 12 on the agenda as both are associated or involved with the Tempsford Methodist Church.

6 Approval of Minutes

The minutes of the Ordinary Meeting of the 16th March 2010 were approved with 1 minor amendment being that the Parish Plan Questionnaire is nearly completed and signed by the Chairman.

7 Affordable Housing

AB reported that he had met with the Wynn Family and their representatives who confirmed that there was a piece of land that would be suitable for affordable housing which currently has a tenant on it.

The next steps are for the Wynn Family to commence talks with their tenant, once this has been completed a meeting is to be set up for all parties to discuss the next steps.

Cllr Turner stated that the housing needs survey is only valid for a specific period of time and should talks become prolonged a further housing need survey may need to be completed.

8 Planning

It was agreed that a planning committee be set up, with all Councillors being members, to discuss any large volume of planning applications that may arise.

9 Highways

AB reported that he had chased Paul Joyce from the Highways Department regarding the list of works to be completed within the year and confirmed that Mr Joyce has started his preliminary works last Friday.

The clerk had managed to obtain boundary maps of Tempsford as a review of boundaries and the number of councillors is being reviewed by Central Beds.

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10 Children's Play Area

Clerk has obtained a guarantee for the fort and this is to be reviewed by the Chairman.

It was noted that A A Lammie has not repositioned the swings or carried out the repairs to the Fort as instructed. It was therefore resolved that if this work has not been completed by the end of June a further quote be obtained from another contractor. **ACTION JD**

DC reports that the mower used to cut grass in the playing fields has broken. CB said that he would have a look at trying to repair it, failing which it was suggested that a replacement mower be bought. **ACTION CB**

DC is to look into the purchase of a new back board for the basketball nets and it was suggested that Wickstead leisure may be able to supply a more suitable version. **ACTION DC**

CB reported that there is dog mess under the Fort.

11 Cemetery/Churchyard Matters

The Clerk reported that she had been in correspondence with Mr Martin of Eynesbury who thought that he had purchased a cremation plot in the cemetery in the late 1980's early 1990's. The Clerk has carried out a comprehensive review of the burial records and cannot find any record of a purchase. Mr Martin also has no records as to which plot he purchased and has written to the clerk asking for a plot price list in order that one can now be purchased. The Clerk is to point out that as Mr & Mrs Martin are not residents of Tempsford double plot fees are to be charged. **ACTION CLERK**

CB reported that Tom Bowen of Shuttleworth has completed the works required, although not to the standard expected. CB also reported that he had to hire a chipper to remove the branches and shrubs left behind. The Clerk reported that she had received an email from Tom Bowen asking for a donation for the work undertaken.

It was agreed that £100 would be sent to Shuttleworth College as a donation for work completed and the clerk is to check to whom the cheque is to be made payable.

Cllr Bettles stated that he knew of someone who was willing and able to carry out future work in the cemetery and was asked obtain a quote.

12 Finance

The clerk reported that payment of £1,574.92 had been made to the Public Works Loan Board to repay the loan in full.

A donation of £40 is to be made to P Bettles for the use of his tractor used for removing grass cuttings in the cemetery.

A request from the Tempsford Methodist Church had been made for a grant to help with the refurbishment of the kitchen. As Cllr's Besant and Infield had declared an interest in this item they took no part in deciding that a Section 137 payment of £500 be made.

The clerk reported that a claim of VAT paid in the sum of £2,442.37 has been made to HM Customs & Excise.

The following payments were approved for payment:

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Expenses			
Ref.	Payee/From	Detail	Total
2	Public Works Loan Board	Repayment of Cemetery Loan	£1,574.92
3	Aon	Insurance Fees	£1,049.61
4	Central Beds	Non Domestic Rates - Cemetery	£90.56
5	In Trim Grounds	Grass Cutting April & May	£694.42
6	A Baldwin	Clerks Wages March & April	£300.38
		Clerks Expenses (inc Audit Fee Paid)	£112.60
7	Four Seasons	Hire of Wood Chipper	£150.00
8	Data Flame	Website Hosting	£30.54
9	Eon	Street Light Electricity	£45.61
10	P Bettles	Payment for loan of Tractor	£40.00
11	Tempsford Methodist Church	S137 Grant	£500.00
Grand Total			£4,588.64

Income			
Ref.	Payee/From	Detail	Total
1	Central Beds	Precept	£12,000.00
12	Stuart Memorial Hall	Grass Cutting Contribution	£245.00
Grand Total			£12,245.00

Reconciliation of balances at 18 th May 2010			
Balances per bank statements			
4% Government Stock		£19.44	
Current Account		£9151.56	
Savings Account		£15,060.02	
Tempsford 2000 Account		£1,226.60	£25,457.62
Add: Deposits not yet credited on bank statement			
Stuart Memorial Hall		£245.00	
			£25,702.62
Less: Un presented Cheques			
	000628	£1049.61	
	000629	£90.56	
	000630	£694.42	
	000631	£412.98	
	000632	£150.00	
	000633	30.54	
	000634	40.00	
	000636	500.00	

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Total	£4,588.64	£21,113.98
Balance per spreadsheet (1p difference is due to rounding up)		£21,113.98

Parish Action Plan (Ring Fenced Current Ac.)	Income	Expense	Balance
26th March 2008 Initial Meeting Costs		£30.60	-£30.60
April 2008 Grant Received	£1,567.50		£1,536.90
18th March 2009 Methodist Hall Hire Costs		£20.00	£1,516.90
4th August 2009 Hire of Rave Bus		£90.00	£1,426.90
4th August 2009 Hire of SM Hall 18th April 2009		£36.00	£1,390.90
15th September 2009 K. Quinn expenses		£65.88	£1,325.02

13 Correspondence

Items to be passed to all councillors and returned to the clerk

Bedfordshire Bugle

Clerks & Councils Direct

Central Beds – Gypsy & Traveller Consultation Paper

Central Beds – Site Allocations Development Plan

Central Beds – Proposed Application by Covanta

Central Beds – Invitation to Town & Parish Council Conference 9th June JD & Clerk to attend

14 Next Meeting Date is on **20th July 2010 at 19.30**. Please pass any agenda items to the clerk by **6th July 2010**.

15 The Chairman declared the meeting closed at 10.20 p.m. and thanked everyone for their attendance and contributions.

Amanda Baldwin Clerk to Tempsford Parish Council 14/07/2010.

I certify these minutes to be a true record of the meeting held on 18 th May 2010
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Chairman	Cllr. A G Besant	20 th July 2010
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