

## Minutes of Tempsford Parish Council Meeting held on Tuesday 18<sup>th</sup> January 2011 at 7:30pm in the Stuart Memorial Hall

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Present:	Mr A Besant	Chairman
	Mr J Donnelly	Vice Chairman
	Mr S Cooney	Councillor
	Miss L Infield	Councillor
	Mr C Bettles	Councillor
	Mr D Clark	Councillor
	Mr I Gosling	Councillor
	Mrs T Turner	County Councillor
	Miss A Baldwin	Clerk
	4 members of the Public	

The Chairman opened the meeting at 19:30.

### 1 Apologies for Absence

Apologies received from Cllr C Maudlin.

### 2 Declarations of Interest

None

### 3 Approval of Minutes

The minutes of the meeting held on 16<sup>th</sup> November 2010 were approved and signed by the Chairman with one change being PC Busby was in attendance.

### 4 Public Session

Mrs Eileen Gosling a Trustee of the Stuart Memorial Hall addressed the meeting on its recent request to make the base of the War Memorial smaller and asked the Parish Council for their approval of the work required and if it would be able to help with funding. The Trustees have obtained a quote from a local contractor who has quoted approximately £3,000 plus VAT to carry out the resizing works. The Chairman thanked Mrs Gosling and stated that the item would be discussed in full later in the meeting.

### 5 Matters Arising

The Clerk reported that there have been some problems with post in the Shefford area with letters post marked early December being delivered in January.

### 6 Affordable Housing

AB reported that the next step is for Howard Cottage to carry out a survey as to which type of houses can be built on the land. It is envisaged that Howard Cottage will start this process in February 2011.

### 7 Central Bedfordshire Council

Cllr Turner thanked the Chairman for his presentation on the voluntary work carried out by the Councillors of Tempsford at the recent Town & Parish Conference.

The Council Tax for the year 2011/12 is to remain at the same level as last year. An extra 9 million pounds is scheduled to be spent on Adult Social Care taking the unitary Council's expected spend to March 2012 to £180 million.

Cllr Turner also reported that there are some areas within Central Beds that need addressing, in particular the benefits service which unfortunately recently received a zero rating from the Audit Commission. Waste collection during the recent bad weather and holiday session has also been raised as a concern and all collections are now

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back on target.

### 8 Planning

No planning applications have been received at the time of writing. However, the Clerk has noted on Central Beds Website that there were two Planning Applications in mid December which were not received until January. The Clerk has made arrangements with Central Beds that any future planning application will be notified to the Clerk who can then inform them if the applications are not received.

The Chairman reported that at his recent Chairmanship Training it was discovered that all planning applications should be discussed by full Council and the meetings advertised on the Parish Notice boards. It was decided that when planning applications are received the Clerk is to call a meeting of the Parish Council giving the required 1 weeks notice. It was requested that Wednesday's be set aside for these meetings and the Clerk is to enquire about availability of the Stuart Memorial Hall and the Chapel for these meetings. **ACTION CLERK**

### 9 Highways

AB reported that some of the required works have been started and that he will contact Paul Joyce to ascertain when the remaining items will be started. **ACTION AB**

A Central Bedfordshire Prioritised Works Programme for 2011-2014 has been received from Amey showing highways works to be carried out within the next 3 years. Councillors are to review the schedule and report to the Chairman if they want the priorities changed and any worked added. The Parish Council needs to have submitted its reply by 18<sup>th</sup> February 2011. **ACTION ALL**

An invitation to the Central Bedfordshire "Lets talk Together" meeting has been received for Monday 24<sup>th</sup> January between 5.00 p.m. and 7.00 p.m. It was resolved that Cllr Infield would attend at some point during the session.

One salt bin has been received and unfortunately been position in the wrong area. Three bins were required, two for Church End at the top and bottom of the "Ski Slope" and one at the entrance to Station Road. The Clerk is to contact Gary Alderson of Central Beds to enquire as to the whereabouts of the missing two bins and to arrange for the correct positioning. **ACTION CLERK**

The street sign for Mill Lane is missing and the Clerk is to contact Central Beds to obtain a replacement. **ACTION CLERK**

### 10 Parish Plan

DC reported that AB has offered to help progress the Parish Plan and to help compile the questionnaire.

### 11 Children's Play Area

CB is to repair the back boards of the basketball nets. **ACTION CB**

The mower has broken and it was decided that whilst a member of the public is happy to continue cutting the Station Road play area a replacement will not be purchased. However should this arrangement cease a more suitable/robust mower shall be required.

It was reported that the fence around the Station Road play area is not looking good and will need replacing. Also the gate post is loose again and it was resolved that a working party of CB, SC & IG be set up to investigate costs and discuss the best way to deal with the repairs needed. **ACTION CB, IG, SC**

### 12 Cemetery Matters

**Memorial** application for Phyllis Margaret Moore – approved

A working party is to meet on Saturday 22<sup>nd</sup> January 2011 at 9.30 in the Churchyard to attend to the overgrown bushes and shrubs. **ACTION ALL**

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### 13 Finance

At the last meeting of the Parish Council it was decided that some of the Council's funds should be sent on items for the Village. It was resolved that replacing the Parish Notice Boards in Church End and Station Road were priority purchases and members are to review the catalogues supplied by the Clerk with a decision of the style to be made at the March meeting. **ACTION ALL**

Others items identified for purchase throughout the forthcoming year are:

Salt Bins (All ready committee to this purchase)  
 Painting and a use for the Telephone Box  
 Roundabout in Church End play area  
 Painting of the Millennium Garden gates and new Information Boards  
 Spring Plants/bulbs throughout the Village

#### War Memorial proposed alterations

Councillors discussed the proposals set out by the Stuart Memorial Hall Committee earlier in the evening regarding reducing the size of the gravel area around the War Memorial. It was decided that the Clerk should write to the Committee setting out the following: "The parish Council agree to the tidying up of the area around the memorial and agree to some change in its size. However a scaled drawing is needed before the Parish Council can comment further and alternative options for the reduction of size are required. The Parish Council are happy to donate some funds to this project." **ACTION CLERK**

#### Expenses

Date	Chq No	Payment To	Detail	Amount
16.11.10	656	A Baldwin	Clerks Wages Nov & Dec	£337.99
	657	In Trim	Fees December	£347.21
	657	In Trim	Fees January	£354.60
	658	Stuart Memorial Hall	Hall Hire July, Sept, Nov	£47.50
	659	BDO	Audit Fee	£364.25
	DD	Eon	Street Light Electricity Oct – Dec	£45.61
<b>Grand Total</b>				<b>1,497.16</b>

#### Income

Date	Ref No	Payment From	Detail	Amount
18.01.11		Hanchetts	Memorial P Moore	£20.00
18.01.11		S Cooney	Millennium Gardens	£135.00
<b>Grand Total</b>				<b>£155.00</b>

Bank Balances as at 18 <sup>th</sup> January 2011		
Balances per bank statements		
4% Government Stock	£19.64	
Current Account	£12,151.47	
Savings Account	£15,060.02	
Tempsford 2000 Account	£1,361.60	<b>£28,592.73</b>

### 14 Correspondence

Royal British Legion – Great Poppy Party Brochure  
 Affordable Rural Housing A practical guide for Parish Councils  
 Bedfordshire Bugle November & January Edition  
 Local Council Review Magazine  
 Central Beds/Amey Prioritised Works Programme 2011-14

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It was reported that the Dog in Mill Lane, who has previously bitten several people, has been put to sleep upon an order by the Court.

- 15 **Next Meeting Date** is on **15<sup>th</sup> March 2011 at 19.30** in the Stuart Memorial Hall.

It was resolved that the following dates be set for future meetings:

**19<sup>th</sup> April – Annual Parish Meeting**

**17<sup>th</sup> May – Annual Meeting**

**19<sup>th</sup> July**

**20<sup>th</sup> September**

**15<sup>th</sup> November**

The Clerk is to make the appropriate hall bookings. **ACTION CLERK**

- 16 The Chairman declared the meeting closed at 9.50 p.m. and thanked everyone for their attendance and contributions.

Amanda Baldwin Clerk to Tempsford Parish Council 17/05/2011.

I certify these minutes to be a true record of the meeting held on 18 <sup>th</sup> January 2011
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Chairman	Cllr. A G Besant	15 <sup>th</sup> March 2011
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