

**Minutes of TEMPSFORD PARISH COUNCIL meeting held on**

**Tuesday 17<sup>th</sup> January 2012 in the Stuart Memorial Hall which started at 7.30pm.**

**PRESENT:** Cllrs A Besant - Chairman, C Bettles, D Clark, S Cooney, J Donnelly, L Infield and C Jameson & 2 PCSO's

Also present were Central Bedfordshire Cllr A Zerny.

**1 Apologies**

Apologies were received from Cllr D Gurney

**2 Declarations of Interest**

None Declared

**3 Minutes of the meeting held on 15<sup>th</sup> November 2011**

The minutes of the meeting held on 15<sup>th</sup> November 2011 were signed as a true record by the Chairman.

**4 Public Session**

Nothing reported.

SC gave a verbal report on the progress being made by the Jubilee Committee. £1,600 has been raised so far and the committee asked if the Parish Council would consider purchasing celebration mugs for children (under 16's) of the Parish. Letters are to be sent out to all homes in the Parish to establish how many children will require a mug. The Committee have also decided against lighting a celebration beacon. **ACTION SC**

**RESOLVED** that the Parish Council would fund the purchase of Jubilee Celebration Mugs to the value of £700

The Chairman also asked if the Jubilee Committee would do a presentation on the events planned at the Annual Parish Meeting in April. **ACTION SC**

**5 Police Report**

PCSO's Corbin & Copperrhall were present at the meeting and reported that during the period of 14<sup>th</sup> October 11 and 14<sup>th</sup> January 12 4 crimes had been reported for Tempsford, being 1 Car Theft, 1 Theft & handling stolen goods, 1 Criminal Damage and 1 Shed burglary. The new number (101) to report less serious crimes is working well and freeing up the emergency 999 Number.

JD asked if anything could be done regarding the person in Church End who is leaving trailers and reels of materials on the side of the road. The PCSO's stated that the police were unable to do anything and that the Parish Council should inform Central Beds Council. Cllr Zerny is going to look into this matter on behalf of the Parish Council.

AB asked if new posters showing the local officers and PCSO's could be supplied for the Parish Noticeboards and also asked about the local mobile surgeries and if patrolling the village more often would happen and was informed that these would no longer be held due to lack of attendance but local events with other Parishes are being planned.

CB asked if speed checks through the village are to be carried out and was informed that a new scheme called Speed Watch had been set up allowing members of the Parish to carry out speed checks and explained that a group of at least 4 members of the public would be needed and vetted before the SID (Speed Indicator Advice) could be used. Training would be carried out on the vetted members. The SID only records the speed of vehicles and not number plates so therefore at least 3 people will be needed each time the machine is used to record number plates and whether the drive is male or female.

Once a number plate has been taken the registered keeper will be sent a warning letter and if they are caught again a final warning letter would be sent.

**6 Matters Arising**

The Chairman and Vice Chairman have completed the Clerk's annual performance review.

AB reported that he had let the Kier Group know of the Parish Council's request on the flow of traffic through the Village. Also any fencing around the new piece of land being rented to the Parish Council from the Kier Group would be the responsibility of the Parish Council.

The Kier Group have challenged the Village to a football or cricket match and a request for teams is to be placed into the Tempsford Times. Cllr Adam Zerny stated that he would like to play in one of the teams representing the Village. CJ volunteered to organise the football team.

**7 Central Beds Cllr Report**

Cllr Zerny reported that he had spoken to Central Beds Council regarding the funds to cut Gannocks Castle and had arranged with SC for this to be paid directly to the Parish Council's contractor.

Cllr Zerny is holding a surgery in the Village on the 28<sup>th</sup> February between 7.30 p.m. and 8.30 p.m. and posters will be made available for the Parish Noticeboards.

**8 Planning**

No planning applications had been received.

A notice of public path changes had been received and came into force on the 12<sup>th</sup> January 2012.

**9 Highways**

AB reported that he had been in discussions with Blunham Parish Council who has asked Tempsford to support its petition to Central Beds Council asking for traffic lights to be erected at the hump back bridge.

**RESOLVED** that the Parish Council would support Blunham Parish Council's petition to have traffic lights erected at the hump back bridge.

CJ reported that he and DC had met with the ecologist officer at Central Beds Council regarding maintenance of the hedges along the Link Road. CJ was asked to write an article for the Tempsford Times explaining what can be done and asking for volunteers to help with the maintenance. **ACTION CJ**

The Prioritised Works Schedule has been received back from Central Beds Council stating that the bridges in Station Road are to be strengthened during the year 2012/13.

CB stated that the drainage works in Church End had been completed to a very good standard and that all excess water will now flow alongside the A1 footbridge into the river.

**10 Neighbourhood Plans**

CJ & DC gave a brief presentation to the Council on the new Neighbourhood Plans which should give Towns & Parishes more say in any housing developments within its areas. However, it was decided that more information and estimated costs of preparing these plans are need.

DC had attended the Ivel Community Liaison Forum on behalf of Tempsford and reported back that the next meeting is being held in March and would focus on Affordable Housing and the letting of any properties under this scheme.

**11 Children's Play Area**

The basketball back boards are still to be repainted.

CJ reported that the old football goal posts are no longer required and suggested that removable ones be purchased and the area moved slightly to allow for a 5 a side pitch.

**RESOLVED** that this be reviewed by members of the Parish Council and discussed at the next meeting.

LI reported that she had received some very good feedback on the animal springers which have recently been installed in the Church End play area.

CJ informed members that he had met with a representative of the BRCC who had reported that there are funds of approximately £6,000 available to the Parish Council from S106 monies relating to the Tempsford Hall Cottages development. The funds are to be used for community areas in the Village.

Members were concerned as to who is holding these monies as the Parish Council believe that they had received all the funds available under this scheme some time ago and before any community projects get under way clarification is needed.

**RESOLVED** that SC would contact Cliff Andrews of the BRCC to ascertain who is holding these funds and what they are to be used for. **ACTION SC**

CB stated that the hinge on the large gate in the Station Road play area is in need of repair and it was suggested that CB would be the best person to carry out this repair along with a replacement post for the small gate to close against. **ACTION CB**

**12 Cemetery/Churchyard Matters**

A memorial for Sharon Harlow has been erected.

SC and Gordon Norman are re-entering the details of burials in the old cemetery to match their recent survey & plans.

LI reported that the Laurel Hedge and Lime Trees have been cut back.

JD informed members that Smart water can now be put onto metal and stone which will show up under ultra violet light if stolen and suggested that this be considered for the War Memorial.

**RESOLVED** that JD obtain more details on Smart Water and report back to the Parish Council at the next meeting. **ACTION JD**

**13 Finance**

The Clerk has received a notice of completion of audit for the year 2010-2011 which has been placed on to the parish noticeboards. BDO have reported that there are no areas for concern and have filed a "Clean" report to the Audit Commission.

The Clerk has submitted the Council's precept request in the sum of £12,000 for the year 2012/13

JD, on behalf of the Stuart Memorial Hall Committee, asked if the Parish Council would fund half of the costs in relation to the alterations to the War Memorial.

DC is to contact the Clerk to let her know when the Bank Mandate has been completed so that she can arrange for these to be submitted to the bank.

**RESOLVED** that the Parish Council fund half of the expected costs relating to the alterations to the base of the War Memorial.

**Tenders**

The clerk had obtained 3 quotations for the Grass Cutting contract for the year 2012/13 and it was **RESOLVED** that quotation 3 from Mark Zwetsloot, the current contractor, be accepted at a yearly cost of £3,290 per year. The Clerk is to issue a contract for signature and obtain a copy of the contractors public liability insurance certificate.

<b>Date</b>	<b>Chq No</b>	<b>Payee</b>	<b>Detail</b>	<b>Total</b>
17.01.12	689	BDO	External Audit Fee	210.00
17.01.12	690	M Zwetsloot	Grounds Maintenance Nov	853.33
17.01.12	691	Kompan	Play Equipment as per quote	6,970.80
17.01.12	692	A Baldwin	Clerks Wages & Expenses Nov-Dec	332.12
17.01.12	693	W A Infield	Staples	14.40
<b>Grand Total</b>				<b>8,380.65</b>

**Income**

<b>Date</b>	<b>Ref</b>	<b>from</b>	<b>Detail</b>	<b>Total</b>
21.11.11		Monument Masons	Memorial S Harlow	40.00
<b>Grand Total</b>				<b>40.00</b>

**14 Correspondence/Emails**

Local Council Review Magazine – Winter 2011 - **Circulated**  
 Clerks & Council's Direct Magazine Issue 79 - **Circulated**  
 Order form for Diamond Jubilee Mugs - **Noted**  
 Central Beds Council – Council Tax Base 2012/13 - **Noted**  
 Central Beds Council – Holding letter re Broadband in rural areas - **Noted**  
 Buckingham Palace Garden Party Nominations – **Form to be submitted listing JD as Tempsford's representative.**

**15 Future Meeting Dates**

20<sup>th</sup> March 2012      Ordinary Meeting  
 17<sup>th</sup> April 2012      Annual Parish Meeting  
 15<sup>th</sup> May 2012      Annual Council Meeting  
 17<sup>th</sup> July 2012      Ordinary Meeting  
 18<sup>th</sup> September 2012      Ordinary Meeting  
 20<sup>th</sup> November 2012      Ordinary Meeting