

**MINUTES OF TEMPSFORD PARISH COUNCIL ANNUAL MEETING – VIRTUAL MEETING HELD ON MONDAY  
10th MAY 2021 AT 19.30 hrs. via Microsoft Teams.**

Mr. A. Besant	Chairman
Mr. D. Sutton	Councillor
Mrs. T. Goddard	Councillor
Mr. S. Cooney	Councillor
Mr. Simon Fraser	Councillor – V. Chairman
Mr. James Donnelly	Councillor
Mr. Adam Zerny (part meeting)	CBC Councillor
Mr. Chris Bettles	Councillor
Mrs. L. Collins	Clerk
Mr. J. Lawrence	Resident from Tempsford
Mr. M. Hudson	From Ravesden

Owing to the Coronavirus pandemic and the hall not yet being open, this was held as a virtual meeting by Microsoft Teams. Members of the public were invited to attend via a link.

**Action**

The present Vice Chairman opens the meeting at 19.30 hrs., for the election of officers for the coming year and secure a good succession.	
<b>1. Election of Chairman</b> Nominations were invited for the position of Chairman. Cllr. Cooney proposed Cllr A. Besant as Chairman and Cllr. Donnelly seconded it. Cllr. Adrian Besant was asked if he accepted this role and he agreed to accept it. <b>RESOLUTION: - CLLR. ADRIAN BESANT ELECTED AS CHAIRMAN FOR COMING YEAR.</b>	
<b>2. Election of Vice Chairman</b> Nominations were invited for the position of Vice Chairman. Cllr. Besant proposed Cllr. Sutton and Cllr. Bettles Seconded it. Cllr. Sutton was asked if he accepted this role and he agreed to accept it. <b>RESOLUTION – CLLR. DAVID SUTTON ELECTED AS VICE CHAIRMAN FOR THE COMING YEAR.</b>	
<b>3. Receipt of Declaration of Office for new Chairman and Vice Chairman.</b> These will be “wet” signed at a later date by the Chairman and Vice Chairman.	Clerk.
<b>4. Declarations of Interest</b> A Declaration of Interest was received from Cllr. Sutton relating to item 7 on the Agenda. *(Defib)	
<b>5. Apologies</b> No apologies were received.	
<b>6. Acceptance of Minutes</b> Minutes of the Ordinary meeting held on the 15 <sup>th</sup> March 2021 was accepted and will be signed by the Chairman at a later date. ➤ <b>ANNUAL GOVERNANCE STATEMENT</b> – This was emailed to all Councillors prior to the meeting to ask approval of the Statement. <b>RESOLUTION – APPROVAL OF THE ANNUAL GOVERNANCE STATEMENT.</b>	Clerk
<b>7. Finance</b> The below invoices for payment were present to the Council for approval: - 1.5.21. Mark Zwetsloot    £1055.00    April Grass cutting. 31.5.21. L. Collins.        £222.98     April wages. <b>Total                            £1277.98</b> <b>Resolution: approval granted for payment.</b>  <b>Bank Reconciliation as of 27<sup>th</sup> April 2021.</b> Current account/Cash book    29316.62 Savings account                    15488.71 Tempsford 2000                    £1032.28 <b>£45837.61</b> <b>Neighbourhood Plan Less    £ 3275.05    ring fenced.</b> <b>Balance                            £42562.56</b>	

<p>➤ <b>ACCOUNTING STATEMENT FOR APPROVAL.</b> The Clerk read out the Accounting Statement which had already been emailed to all Councillors.  <b>RESOLUTION: Approval of Accounting Statement by Council.</b></p> <p>➤ <b>EXEMPTION CERTIFICATE</b> – for approval. Also emailed to all Councillors.  <b>RESOLUTION: Approval of Exemption Certificate.</b></p> <p>The Clerk told all Councillors that we now had the internet banking working correctly, with two authorization signatures before payment. The Clerk will create the payments and Cllr. Cooney, Cllr. Donnelly or Cllr. Besant will authorize. Perhaps we should look at more authorized signatures. The internal audit had been completed so far to this point, and now the above Statements have been approved, the auditor will “sign off” the accounts, which will then need to be on the web site by the 30<sup>th</sup> June and a notice put on for the public to view if they wish.</p> <p><b>Defib Cost - Earlier</b> in the year the Clerk had been approached by the Methodist Chapel Steward about the cost of running the Defibrillator as it is connected to the Chapel’s electricity supply. This is also the case of the defib attached to Cllr. Sutton’s fence/home. The Steward said that the electricity used in the Chapel had increased although the Chapel was not open because of the pandemic. Do we need to pay something to these people that have allowed these defibs to be put into their premises? The Clerk read out an email she had requested from Community Heartbeat and they said that in 2015 (when installed) the amount of electricity would be between £5-£30 a year?  Cllr. Donnelly suggested we get some data from the Chapel.  Cllr. Sutton – said he did not want to be paid for the Defib being on his premises.  <b>Resolution – Cllr. Besant (Chairman) will speak to the Chapel Steward and get an idea of the amount used. We could make a nominal fee towards the use of the electricity as they have been good enough to have the defib on the building.</b></p>	<p>Clerk.</p> <p>Clerk.</p> <p>Cllr. Besant.</p>
<p><b>8. Public Session</b>  A resident asked if there had been any follow up on the signs regarding “litter” in the village? Cllr. Besant had said he had contacted CBC regarding signs, but as of yet received no answer. This would be followed up again.</p> <p>➤ Spring Clean – National Spring Clean 28<sup>th</sup> May – 13<sup>th</sup> June. The Clerk had registered the village to take part. <b>Decision on date was agreed as Saturday 5<sup>th</sup> June 2-4 pm. Equipment would have to be arranged. To meet at the small play area in Station Road.</b>  It will need to be advertised on Facebook and noticeboards?</p> <p>➤ Festival at The Anchor – CBC are on the case, mostly to do with Covid precautions. They will not let it go ahead if there are any risks. Clerk will see what the latest information is from CBC.</p> <p>➤ Cllr. Cooney reported that some trees had been taken down without planning permission. One tree has gone but the other are on hold. Clerk had contacted Pat Longland and informed him. Feel they will not do anything!</p>	<p>Clerk/AB</p> <p>Clerk.</p>
<p><b>9. Police Report</b>  Cllr. Goddard – there is nothing to report as no meetings have taken place.  Cllr. Besant recently met PC Aiden Howarth by chance in Station Road and where they discussed the traffic problems as he said it seemed rather heavy. A device to monitor traffic movements was installed later; we wait for data from it to be sent to us.  The new PCC Mr. Festus Akinbusoye has said that he would like to come to Parish Council meetings in the area. Councillors thought this a good idea and we should follow this up.</p>	<p>Chairman`</p> <p>Clerk</p>
<p><b>10. CBC Councillor</b>  Cllr Zerny said “It’s become apocalyptic for the people in Tempsford, with A428, Black Cat roundabout and now the railway. The railway will say they are not interested in housing, but this is not true. It is important everyone send in their consultations forms about which route is best for Tempsford.”  Cllr. Besant asked about the footpaths – he had sent a list into AZ a long while ago. AZ said the lists were put to CBC and they would start on the road but wanted a longer look at pavements.</p>	
<p><b>11. EWR</b>  Cllr. Fraser – Charity Fields. The charity had a letter from organization handling EWR, and the illustration shows that it will go straight through the field. SF took the action to contact Strutt and</p>	

<p>Parker of the notification and tenant J. Lammie. The Estate was helpful as they have had a lot of business with the road alterations. If they do nothing special, it will be compulsorily purchased. They gave some advice to Cllr. Fraser, which he will take up. Cllr. Sutton mentioned that he did a lot of work on the A1M project in Peterborough, so can help as well.</p> <p>Cllr. Sutton – The line with more economic sense is the north Camborne route. South route is very close to Tempsford, a lot of building of viaducts.</p> <p><b>Public Meeting</b> will take place on Friday 21<sup>st</sup> May between 4-8 pm, to encourage people to fill in Consultation Forms at meeting or drop into Clerk to be posted. Large maps showing all routes will be displayed – Clerk obtaining, to enable residents to see more closely the routes. EWR will not attend because of Covid. Hall is Covid secure. Advertise on Facebook Community and Parish Council, Posters, and flyers delivered to houses. Parish Council to submit Consultation Form on PC behalf, as well as individual persons. <b>9<sup>TH</sup> JUNE DEADLINE.</b> Dark blue route (1) better for Tempsford. Routes 8 &amp; 9 are the worst.</p>	
<p><b>12. Highways</b> Street light repaired, road markings and speed roundels completed. Gully blocked at 67 &amp; 69 Station Road, has been marked for attention. Turning circle parking – Highways Dept, agreed there should be no parking there, and will look into producing road signs to be made to indicate it is a turning point. Chairman will update when he knows more. <b>Black Cat development: Development Consent Order</b> for the work to be started has been sent to Inspector who will be examining it. Inspector wants any public comments to be sent, and to which he will respond. The USB stick of the plans the Clerk received, has been downloaded by Cllr. Sutton and sent to all Councillors – this needs to be looked at by Councillors.</p>	<p>Chairman Councillors</p>
<p><b>13. Neighbourhood Plan</b> There is no further update, from the previous Minutes, except to ensure they have finance towards end in case they need more work done from a Consultant. Andy Bennet will be doing the website himself.</p>	
<p><b>14. Cemetery/Church yard</b> Clerk received an email regarding the subsiding of graves in the cemetery. Cllr. Cooney said that the ownership is 75 years and is the responsibility of the owner. Clerk will look into the deeds and Cllr. Cooney will look at the cemetery and see what graves are affected. The part dead tree in the Church yard will be taken down in June and cleared away.</p>	<p>Clerk Cllr.Cooney Cllr.Bettles</p>
<p><b>15. Parish Recovery Event</b> The Chairman suggested that after 21<sup>st</sup> June, when restrictions are hopefully lifted, the PC could organize a “Parish get together” event. Council thought it was a good idea, but depends on Covid.</p>	
<p><b>16. Next Meeting</b> Monday 5<sup>th</sup> July 2021 - This will be a “face to face” meeting, as long as Covid rules are relaxed, otherwise it will revert back to a virtual.</p>	

The meeting closed at 21.23 hrs., and the Chairman thanked all Councillors and public for their input.

I certify these Minutes to be a true record of the Annual Meeting held on Monday 10<sup>th</sup> May 2021.

Chairman – Adrian Besant.

Date: